

WATER BOARD MEETING
SEPTEMBER 18, 2012
6:00 P.M.

The meeting was called to order by Board President, Chuck Storie.

The Pledge of Allegiance was recited.

ROLL CALL:

PRESENT - Board President, Chuck Storie; Board Members: Tony Higginbotham & Robin Meyer

ABSENT – Frank Massey

The Minutes from the August 21, 2012 meeting were **accepted**.

New Business

1. **SWEARING IN IRIS WILHOIT** – Mayor Gary Herbert swore in Iris Wilhoit as the board’s newest member. Chuck, on behalf of the Board, welcomed her.

2. **ENERGY SYSTEMS GROUP** – Garry Murray gave a summary: the Board of Works and Council contracted ESG (a performance based contracting company affiliated with Vectren Corp’s non-regulated side) to identify projects in the City that will save the City money through energy savings over a period of time. He went on to say the City can benefit as a whole by adding the water meter project to the mix. He then presented Mark Falahee, Account Executive of ESG, to explain the process and requested the endorsement of the water board to include the water meter project and take this from the study phase to the implementation phase by asking for Requests for Qualifications (RFQs) to be let. Robin felt the meter committee should meet and discuss this before a decision is made and asked Gary Murray to schedule a meeting for all meter committee members. After discussion, recommendation was made by City Attorney Chris Stephen to table until the subcommittee has met. **Tony made motion to table with Robin seconding. All ayes and the motion carried.**

3. **RADIOS** – Rick stated the City’s handheld and mobile radios need to be updated as FCC regulations of narrow banding will be in effect as of 1/1/2013. The City has already applied for the license. Quotes for 8-Mobiles and 6-Narrowband were from Baltus Electronics, Owens Comm and ComPro’s. Rick recommended Baltus Electronics quote for \$3,320.00 for 8-Mobiles with narrow banding of the 6 free. **Robin made motion, with Tony seconding to accept the quote from Baltus Electronics. All ayes and the motion carried.**

4. **TRUCK BIDS** – Rick presented quotes for a 2013 One Ton Regular Cab 4x4 Diesel Dually Utility Truck:
 - Tom Sibbitt Chevrolet Buick - \$32,076.94 w/bed \$38,555.54
 - Don Meyer Ford Mercury, Inc - \$34,511.00 w/bed \$41,059.55 (69.95 doc fee)
 - Acra Automotive Group - \$33,968.00 w/bed \$40,447.00**Chuck made motion, Iris seconded, to approve the quote from Tom Sibbitt Chevrolet for \$38,555.54. Chuck, Iris and Robin ayes, Tony abstained, and motion carried.**

5. **BILLING SOFTWARE AND HANDHELD UPGRADE** – Donna Lecher, Utilities Billing Office Manager, requested the Utilities Billing Software be upgraded to the new web based application as well as purchase two new Handheld Meter Reading Radios from the Software vendor Master Meter Systems, formerly known as Greentree Applied Systems (total cost \$17,650.00). Donna stated the software will help her office in several ways and bring the Utility up to where it should be. The original software was purchased in 1999 and the handhelds in 2002. Tony asked if this software will work with the radio reads we are looking at. Donna stated a transfer file would need to be written and the companies would work together to get this done. Our software works now with the radio read system we have in place. Robin asked if this was in the budget, and Donna responded that \$12,500.00 was budgeted and the total cost of \$17,650.00 will be split between Water and Wastewater Funds. **Robin made motion and Tony seconded to approve the purchase, all ayes and motion carried.**

MAYOR GARY HERBERT – ISSUES THAT HE WISHES TO PRESENT TO BOARD-
None.

Meeting adjourned at 6:38 pm.

PRESIDING OFFICER

C. Stone

[Signature]
Jim Wilkott

Rob M

Respectfully Submitted:

Donna Lecher
WATER BOARD SECRETARY