

WATER BOARD MEETING
 JUNE 21, 2011
 6:00 P.M.

The meeting was called to order by Chuck Storie, Board President.

The Pledge of Allegiance was recited.

ROLL CALL:

PRESENT - Board President Chuck Storie, Board Members; Tony Higginbotham, John Wall, Frank Massey and Robin Meyer; Rick Denney, Plant Superintendent, Bryce Wagner from Coriden Law Office, and Donna Lecher, Utilities Office Manager.

ABSENT –

The Minutes of the May 17, 2011 Water Board Meeting were approved.

1. **ROOF P2** – Rick Denney presented two quotes for the replacement of the rubber flat roof on Plant #2:

- **Royalty Roofing - Sheet Metal - Construction** **\$6,311.00**
- **Double E. Roofing of Indiana, Inc.** **\$6,107.20**

Rick stated there is water running down the walls and they have shut down that plant. He had an insurance adjuster check to see if it was caused by the recent storms and it wasn't. He suggested we move on this pretty quick. Both quotes have a 15 year warranty, but only the quote from Double E. listed they would "haul trash from job".

Chuck made motion to approve the quote from Double E. Roofing of Indiana, Inc. for \$6,107.20, seconded by John, all ayes and motion carried.

2. **DAM INSPECTION** – Rick stated every two years the State requires the Upland Reservoir Dam be inspected. Since it is now our responsibility, he presented a quote from **Christopher B. Burke, Engineering, LTD in the fixed amount of \$2,500.00.** The contract is to review the previous inspection reports, visually inspect the dam and prepare the 2011 inspection report. **Motion was made by Robin and second by John to approve the Proposal for Professional Engineering Services 2011 Greensburg Upland Reservoir Dam Inspection in the amount of \$2,500.00, all ayes and passed.**

3. **WATER METER UPDATE** – Gary Murray presented a "Request for Bids – Water Meter Reading Automation (WMRA)" to the board. He stated the committee met with all four of the companies that responded to the previous RFP (request for proposals). During this process some presented fixed base systems and others a drive-by. In comparing the different systems, the fixed base wasn't that much more than a drive-by system. Gary stated we would like to implement this as soon as possible so as to reap the increased revenue from accurate meters. The committee decided to let bids for a fixed based system to be able to compare apples to apples. The committee has concerns of vendors installing the meters and not taking proper care which could cause problems with leaks. An option would be for the Vendor to train our employees with 100 installations, make sure the system is working, and then have our manpower finish the project as time and money permits. Gary is also adding financing options in the RFB. **Motion was made by Robin and seconded by Frank to go ahead with the RFB, all ayes and passed.** The bid specs will be available in the Water Office and on the City's webpage, www.cityofgreensburg.com. The bids are to be turned in to the

Clerk's Treasurer's office by 7/19/2011 at 4:00pm and will be opened at the Water Board Meeting at 6pm that same evening.

- 4. **CLAIMS** – Rick presented a claim for 306 W. 4th street. The claimant stated the Water Utility flooded his garage while flushing hydrants. The claim didn't have any receipts of repair or expense. Discussion was held on how the City should handle claims, such as these. Donna Lecher and Bryce Wagner recommended presenting the claims to our insurance company for their determination of liability. If the City is responsible we then could pay our share of the claim (less our deductible). Our current liability deductible is \$2,500.00. Rick was to send this claim, as well as others from earlier this year, to our insurance company for determination of liability and possible payment.
- 5. **HNTB Update** – Darren Burkhart said the contractors have been doing punch-list items the last two weeks. They have more than 98% of the restoration work complete. Driveways and concrete are done. They need to put up a couple of signs for hydrants stating they are for flushing purposes only. There should be a change order as well as closing documents for next months Water Board meeting. Darren will be leaving for vacation on the 16th of July but will make sure the documents get turned in for presentation to the board.

MAYOR GARY HERBERT – ISSUES THAT HE WISHES TO PRESENT TO THE BOARD – The Mayor was not in attendance.

John asked Rick if he had spoken to the Forester. Rick said he spoke with him about three weeks ago and they were trying to get with Mr. Holland regarding access to the property. He will follow up this week.

With nothing more to come before the board, Chuck adjourned the meeting at 6:45 pm.

PRESIDING OFFICER Charles Stone

John W. Wall

Frank Massey

Donna M. Lecher

ATTEST:
Donna M. Lecher
Water Office Manager