

WATER BOARD MEETING  
 APRIL 19, 2011  
 6:00 P.M.

The meeting was called to order by Chuck Storie, Board President.

The Pledge of Allegiance was recited.

**ROLL CALL:**

PRESENT - Board President Chuck Storie, Board Members; Tony Higginbotham, Frank Massey and John Wall. Rick Denney, Plant Superintendent, Gary Murray, City Engineer, Bryce Wagner from Coriden Law Office, and Donna Lecher, Utilities Office Manager.  
 ABSENT - Robin Meyer

The Minutes of the March 15, 2011 Water Board Meeting were approved.

1. **GENSET MAINTENANCE AGREEMENT** – Rick brought before the board a “Planned Maintenance Agreement” proposal from GenSet Service, LLC, for the three (3) Water Utility generators located at the Main plant, the Ground Water plant and at Upland Reservoir. The company used in the past has been Cummins. Denzel Cutter worked for Cummins and has been on his own since January d/b/a GenSet Service, LLC. The proposal is \$750.00 a year for 2011, 2012 & 2013. Each generator will get a total overhaul each third year. John asked if Denzel has to have a certification. Rick stated he will give us documentation. Tony asked if we have had a maintenance program before and Rick stated “No, just visual by us then we would call for service”. The total agreement is \$2,250.00 over three years. Rick mentioned each Generator uses 50 gallons of oil. Frank asked if they are licensed and bonded. Rick stated his company is a LLC so it has to be. **Chuck made motion and second by Tony to approve the three (3) year contract. All ayes and motion carried.**

**Contract specifications:**

|  |                  |
|--|------------------|
| <b>1-Full Service during 3 year period per generator</b> | <b>\$1350.00</b> |
| <b>Inspection – 3 per generator during 3 year period</b> | <b>\$ 900.00</b> |
| <b>Total Maintenance Agreement Cost</b>                  | <b>\$2250.00</b> |
| <b>2011 \$750.00</b>                                     |                  |
| <b>2012 \$750.00</b>                                     |                  |
| <b>2013 \$750.00</b>                                     |                  |

**(Original Agreement at Water Plant/Copy at Water Office)**

(Rick mentioned after the passage that they run the generators one time a month to make sure they work, by doing a low test).

2. **GENERATOR OFFER** – Rick mentioned the Water Utility has an older generator, a 170KW that is out of service and asked if he could sell it. Bryce stated if its worth was more than \$1,000.00 we would have to advertise for an auction or public sale. Rick had heard from Donna that the Sewer plant might be interested in it as well as City hall. **This was tabled at this time to see if Sewer or City might be interested.**
3. **ST MARY’S** – **\*\*this item was moved from 4<sup>th</sup> to 3<sup>rd</sup> on the Agenda** - Rick stated St. Mary’s is building on Millhousen Road (their new school). Rick had requested they upsize their 8 inch required line to a 12 inch line, a distance of 780 feet (upsizing line requested for future development). In the past the Water Utility has paid the contractor the difference in materials (line, elbows, etc.) to upsize to a 12 inch line.

Rick was requesting the board approve the cost difference up to \$8,000.00. Andy Snider, St. Mary's Business Manager, said Rick requested them to loop the line which caused the need for an easement, which St. Mary's had to purchase for \$4,000.00. The line difference was \$7,100.00 making the amount \$11,100.00, which is over Rick's \$8,000.00 request. Rick stated the loop is required in Ordinance form, since 2006. John agrees paying the difference for the line, but what about the easement and stated we have never paid for an easement before. Andy stated if it is an Ordinance to loop the line, then the cost would be \$7,100.00. Rick stated he had dealt with Chris Bruns when they were getting the easement. Rick's opinion was to not pay for the easement. **John made motion to pay the cost difference to upsize the 8 inch water line to a 12 inch water line, not to exceed \$8,000.00. Tony seconded the motion, all ayes and passed.** Chuck questioned the easement. Do we need a motion to deny the easement reimbursement? Gary Herbert recommended sitting down with Andy to look at the Ordinance regarding the easement.

4. **WATER METER RFP'S** – Gary Murray addressed the board stating we will be opening the Bid/RFP's and not read the quote amount since we requested proposals not bids. The specifications were written for a mobile reading system with the capability to migrate to a fixed base system. There were four RFP's submitted:

- **Waller Meter – Madison**
- **Utility Supply – Indianapolis**
- **Datamatic –**
- **Mueller Systems – mailed out of Cleveland**

All submitted the requested six copies. These now go to the committee for review (Gary tried to get a Board of Works member to sit on the committee since Sewer funds will pay for half of this. One member is thinking about it). The committee will be looking at what will serve the Utility best for what we can afford.

**HNTB** – Darren Burkhart brought before the Board Change Order #1 for the Flatrock Raw Water Line, items listed as follows:

1. **Credit for Elimination of Granular Bedding and Initial Backfill**  
(\$-84,861.00)
2. **Additional Costs Associated with Communication Cables along Old US 421**  
**\$100,006.00**
3. **Additional Costs Associated with New Raw Water Main Tie-In at the WTP**  
**\$22,113.00**

**(Tie-in is located at the North End of the Plant)**

Darren mentioned the Changed Order is less than 1% of the total project cost.

(There was \$210,143.00 contingency left.) Final completion is now 5/6/2011.

Frank asked what the normal change order amount is. Darren stated 2-5% at the Construction Stage, 20-25% at the Planning Stage and 10% at the Bidding Stage.

**Motion was made by John and seconded by Frank to approve Change Order #1 in the amount of \$37,358.00. All ayes and passed.** Darren mentioned they are waiting for dry weather for restoration work.

**MAYOR GARY HERBERT – ISSUES THAT HE WISHES TO PRESENT TO THE BOARD** – The Mayor had to be excused before the meeting was over. Donna went over the financial report for the months January through March 2011. Donna stated the Water Company was able to transfer \$156,425.29 to other funds over the past four months. She mentioned TIF Draw #5, which was deposited March 31, 2011, will partially be used for a

12" water line looping the Freeland Road water line. The committed amount for that project is \$348,823.00. The first three months of the year have shown a profit, but due to estimating the meter readings over the winter the revenue was not accurate and she is curious to see the April financials for more of a true-up report. Donna answered the question John asked about department 84, Trans & Dist Operations at the March meeting. It was the fiscal inventory posting.

With nothing more to come before the board, Chuck adjourned the meeting at 6:40 pm.

PRESIDING OFFICER Chuck Storie

Frank Massey

[Signature]

John W. Wall

ATTEST: Donna M. Lecher

Donna M. Lecher  
Water Office Manager

