

Call to Order: Drew Barth opened the meeting.

Roll Call:

Commission Member			Advisory Board Member	
Drew Barth	P		Bryan Robbins	P
Melanie Maxwell	P		Terry Wagner	E
Karin Harter	P		Technical Advisors	
John Schmalenberg	P			
Theresa Schwering	P		Joe Jarzen	X
Planning Office				
Kathy Reynolds	P			
P=Present			X=Absent	
E=Excused				

Approval of Minutes

Karin Harter made a motion to approve the April 2011 minutes as presented and John Schmalenberg seconded. Motion carried. It was noted that there was not a May 2011 meeting, as that was the night of the tornado and we didn't have a quorum.

Old Business

City Council approved the Historic District boundaries at the May 2011 council meeting.

New Business

A. Design Guidelines

1. Judy Curd dropped off a sample of the Portland, Indiana guidelines, Certificate of Appropriateness (COA) and Portland's application and permit, as well
2. Bryan Robbins sat down with Shawn Green regarding the sign portion of the guidelines and shared suggestions and comments from Shawn. Bryan will summarize and send out to the Commission.
3. City is updating the sign ordinance, which would take precedence over our guidelines. The City is using Richmond's ordinance as a prototype.
4. The Commission appreciated the comments and input.

B. Storm Damage

1. Bryan has been contacted by two property owners with storm damage and shared some of the damage downtown
2. Kathy passed out plans on the old Taylor Building, which was also damaged by the tornado, showing how the damage will be repaired.

C. Old YMCA

1. building has recently sold
2. Working with the architect now
3. Adding elevator shaft on outside of the building, which may come before the Commission
4. Primarily senior housing

D. Guidelines

- a. **Drew asked the Commission Members to review the guidelines and be ready to work on these at the July meeting.**
- b. Time table for approval will also be discussed at the July meeting

E. Karin Harter's last meeting

- a. Karin and her family are moving to Virginia in mid-July

- b. Board thanked Karin for her dedication and service to the Commission
- c. Mayor will need to appoint a replacement for Karin

F. City Website

- a. Historical Preservation Commission was added to the City Website and we have two pages
- b. Any changes that need to be made should be directed to Kathy and she'll contact the webmaster.

Meeting Adjourned.

NEXT MEETING: Wednesday, July 27, 2011 @ 5:30 PM @ City Hall

Minutes were emailed to Commission Members, Advisors and City Hall on July 19, 2011.

Approval of Minutes_____