

Call to Order: Drew Barth opened the meeting.

Roll Call:

Commission Member (Voting)		Advisory Board Member (Non-Voting)	
Drew Barth	P	Bryan Robbins	P
Melanie Maxwell	P	Terry Wagner	P
Angie Wilson	A		
John Schmalenberg	P	Technical Advisors (Ex-Officio)	
Theresa Schwering	P	Indiana Landmarks Representative	X
Planning Office (Ex-Officio)			
Kathy Reynolds	P		
P=Present		X=Absent	
E=Excused			

Approval of Minutes

John Schmalenberg made the motion to approve the August 2011 minutes as presented. Theresa Schwering seconded. Motion carried.

Old Business

New Business

A. Design Guidelines Adoption

1. Bryan reported on the September 6th meeting with City Council and questions raised regarding dispute process and financial hardship, code enforcement if someone defies the guidelines. The dispute process is covered in the ordinance and the financial hardship issue would be dealt with on a case-by-case basis. The code enforcement is up to the city and the fines are spelled out in the ordinance.

2. Bryan noted that he has had downtown building owners asking about the guidelines

3. Lebanon wants to use our guidelines as a model for theirs

4. Theresa E. Schwering made the motion to adopt the Design Guidelines as drafted and Melanie Maxwell seconded.

Motion carried.

5. Theresa will notify Street Smart to update the website with the finalized version of the application and guidelines, with a copy to Kathy for her files.

B. Next meeting

a. Unless new business comes before the Commission, we will begin to meet on an as-needed basis

b. COA application to Kathy Reynolds; Kathy will advertise 2 weeks ahead of time and let us know if we need to meet.

C. Color Palate

Drew will check with Scheidler's Paint about getting a color palate for Kathy to keep.

Meeting Adjourned.

John Schmalenberg made the motion to adjourn the meeting and Melanie Maxwell seconded. Motion carried.

NEXT MEETING: As needed.

Minutes were emailed to Commission Members, Advisors and City Hall on
 Approval of Minutes _____