

Call to Order: Drew Barth opened the meeting.

Roll Call:

Commission Member (Voting)			Advisory Board Member (Non-Voting)	
Drew Barth	P		Bryan Robbins	P
Melanie Maxwell	P		Terry Wagner	P
Angie Wilson	P			
John Schmalenberg	P		Technical Advisors (Ex-Officio)	
Theresa Schwering	P		Indiana Landmarks Representative	X
Planning Office (Ex-Officio)				
Kathy Reynolds	P			
P=Present			X=Absent	
E=Excused				

Approval of Minutes

John Schmalenberg made the motion to approve the June 2011 minutes as emailed and Theresa E. Schwering seconded. Motion carried.

Old Business

A. Design Guidelines

1. Bryan sent out the comments from Shawn Green regarding the Sign portion of the design guidelines.
2. Gary Murray, City Engineer, has asked that we take the comments under advisement, as the City is currently revising the Sign Ordinance and our guidelines will be an overlay on the City's ordinance. As such, the City will be having public hearings on the new ordinance.
3. As a further note, Kathy said that Gary suggested that we go ahead with what we have now, as the sign portion of the guidelines can be amended once the City is finished revising the ordinance.
4. It was suggested that we add the following to the current draft (last revised 9-29-2010):
 - a. Cover
 - b. Table of Contents
 - c. Map of District
 - d. Sample of Application and COA Permit
5. Draft will be presented at the September City Council meeting and the Commission will be voting to approve the draft at our September meeting.
6. Items to be given to City Council for their September 6th meeting:
 - a. Guidelines
 - b. Permit
 - c. Application
 - d. Brochure
 - i. Janet needs everything by Monday, August 29th.
7. Reviewed Rushville's application and it will be used as a prototype.

New Business

- A. Angie Wilson was welcomed to the Commission. The Mayor appointed her to replace Karin Harter who has moved to Virginia.

Meeting Adjourned.

NEXT MEETING: Wednesday, August 31, 2011 @ 5:30 PM @ City Hall

Minutes were emailed to Commission Members, Advisors and City Hall on August 25, 2011.

Approval of Minutes _____