

Board of Works
February 1st, 2016
Time: 5:00 P.M.

PRESENT: Mayor Dan Manus, Carol Perkins, Rick Emsweller, Darrel Poling, Glenn Tebbe

Pledge of Allegiance was recited.

Roll call was taken.

NEW BUSINESS:

Brian Wenning- On Eagles Wings 5k

Brian Wenning requested road closure for about an hour on August 27th, 2016 for the annual 5k walk/run in honor of the Horan and Butz family. Darrell Poling moved to approve the road closure, Carol Perkins seconded; voice vote recorded all ayes no nays; motion passed.

Youth Baseball Parade

Requesting road closure for May 7th, 2016 from 8:30AM-9:30AM for the first annual Youth Baseball Parade. The parade will begin at Koehler Park and end at the baseball diamonds. Glenn Tebbe moved for approval, Darrell Poling seconded; voice vote recorded all ayes no nays; motion approved.

Darren Burkhardt- Flat Rock River Intake Update

The Board of Works saw several slides explaining the function of the project. Darren Burkhardt had slides of the new intake structure, intake screens, low lift pump station, clarifier, low service pump station, and the sludge lagoon. Darren stated that this project should be finished in June of 2016. This project will allow 7.8 million gallons of water to be pumped when in the past this was at 3.6 million.

Ashlee Green- Budget Review Proposal

Ashlee Green requested that HR Unlimited Resources along with Umbaugh & Associates come in to help with training and an overall budget review. Ashlee requested bringing in HR Unlimited Resources first because HR Unlimited Resources are at a cheaper rate than Umbaugh. It was decided that Ashlee will start with HR Unlimited Resources and touch base with the BOW next month to see where things stand. Motion for approval for HR Unlimited Resourced was by

Glenn Tebbe, seconded by Rick Emsweller; voice vote recorded all ayes no nays; motion moved. Money to pay for this will be out of the Professional Services Fund.

Brendan Bridges- Hiring Process

There will be an Executive Session on February 18th, 2016 at 5:30PM for the Board of Works to hold interviews for 3 positions that are being filled at the Police Department. There were 14 interviews and there will be 6 candidates.

Mark Klosterkemper- Garbage Truck Quotes

Mark discussed buying a Trash Compactor Truck. This will be paid for out of the tipping fund which has grown from \$110,000.00 to over \$300,000.00. Glenn Tebbe confirmed that there is enough money in this fund to pay for this truck. The Board of Works approved a purchase up to \$166,000.00. This would include 2 tippers. Glenn Tebbe moved for approval, Darrell Poling seconded; voice vote recorded all ayes no nays; motion carried.

Jeff Smith- Local Permit Ordinance 2016-1

Jeff had a review of the water quality standards. The Chrome and Nickle have to be lowered to meet the criteria that is specified. Requesting Ordinance 2016-1 to be passed by the City Council and was making the Board of Works aware of this information.

Mayor Manus- Requesting funds for updates and changes in the Personnel Policy Handbook and Job Descriptions

Mayor Manus stated that requested updates and changes in the Personnel Policy Handbook and Job Descriptions, will be done by Waggoner, Irwin, Scheele & Associates Inc., and could cost \$8,000.00 - \$10,000.00. Glenn Tebbe moved to approve, Carol Perkins seconded; voice vote recorded all ayes no nays; motion passed.

Mayor Manus- Requesting funds for furnace repairs

Mayor Manus advised the Board of Works that 2 furnaces in the building are not working and one of those are in the room that the Chamber of Commerce will be moving into. To get the one in the Chambers room fixed would be \$1500.00, to get the other furnace fixed due to the main component going out and parts would

be \$5,000.00. Motion to approve the \$6500.00 cost was made by Darrell Poling, seconded by Carol Perkins; voice vote recorded all ayes no nays; motion passed.

Board of Works members reviewed yearly reports from Police Chief, Brendan Bridges and Fire Chief, Steve Garrett.

With no further questions or discussions the meeting was adjourned at 6:14PM.

PRESIDING OFFICER _____

Carol Perkins Alvin Fobbe
[Signature] _____

ATTEST:
Ashley Green
Clerk-Treasurer

