

BOARD OF WORKS
October 1, 2012
Time: 5:10 P.M.

Pledge of Allegiance was recited.

Roll call was taken

PRESENT: Mayor Gary Herbert, Linda Oldham, Darrell Poling and Steve Simmonds. Rodney King absent

Minutes from September 4, 2012 were presented for approval. Linda Oldham moved to accept the minutes as presented and Steve Simmonds seconded, all ayes and no nays, motion passed.

Bids were opened for 2012 Street Resurfacing Program. Total bids were received from the following: **Paul H Rohe Co. for \$176,771.57; Dave O'Mara Contractors for \$159,731.05 and Milestone for \$209,839.83.** Bids were taken under advisement for **Mark Klosterkemper – Street Commissioner** for review. Later in the meeting Mark Klosterkemper recommended **Dave O'Mara Contractors be awarded the bid for \$159,731.05.** Steve Simmonds moved to accept bid from Dave O'Mara Contractors and Darrell Poling seconded, all ayes and no nays, motion passed.

Scott Chasteen - Fire Chief provided quote information to purchase an administrative vehicle: 1) Struckman Ford \$30,835; 2) Advantage Ford \$26,368; 3) Don Meyer Ford \$31,535. Mayor Herbert recommended going with local vendor if all possible. Darrell Poling moved to purchase from Don Meyer # 3 Bid for \$31,535 to provide a vehicle within 48 hours and if not then purchase from Struckman Ford and Steve Simmonds seconded, all ayes and no nays, motion passed.

Scott Chasteen also provided information on using cooperative purchasing for the purchase of a fire truck and Chris Stephen will also review the cooperative agreements.

Bridgett Weber – Clerk-Treasurer discussed signing Employee Assistance Program agreement with Solutions in accordance with the City's Personnel Policy. This

program will assist employees and dependents with social services. Steve Simmonds moved to approve the EAP Agreement and Darrell Poling seconded, all ayes no nays, motion passed.

Gary Murray – City Engineer discussed the possibility of needing a quit claim deed from the City to landowner. Darrell Poling moved to quit claim 514 W Washington Street with cost being incurred to be by land owner if needed after the additional research is complete, Linda Oldham seconded, all ayes no nays, motion passed. No quotes were received for curbs and ramps for the ADA intersection project. Gary Murray will try to get more interest in 2013 with additional curbs added to the project. The purchase of the 100 trees for completion of the Gas Creek Project will be from Blankenship Farms in the amount of 9,023.00. Steve Simmonds moved to purchase trees from Blankenship Farms and Linda Oldham seconded all ayes no nays, motion passed. Linda Oldham moved to approve DLZ contract for ADA Compliance and Steve Simmonds seconded, all ayes no nays, motion passed. Steve Simmonds moved to approve JHS Construction LLC for \$16,487.20 to install light poles at Honda and Linda Oldham seconded all ayes no nays, motion passed.

Stacey Chasteen - Police Chief requested that **Officer John Albert** be promoted to **First Class Patrolmen** upon the end of his one year probationary period. Darrell Poling moved to promote Officer John Albert and Linda Oldham seconded, all ayes no nays, motion passed.

Jeff Smith – Wastewater Superintendent provided information on radios that will either need to be narrow banded or replacing. It was recommended to purchase the radios from Baltus Electronics. Darrell Poling moved to purchase radios from Baltus Electronics and Steve Simmonds seconded all ayes no nays, motion passed. Jeff Smith also requested to purchase a utility vehicle for the sewer plant. Jeff Smith recommends purchasing Kubota RTV 900 for 17,225.00 and Darrell Poling seconded all ayes no nays, motion passed. Jeff Smith also recommended signing agreement with IDEM for the Pretreatment Program reviewed by Chris Stephen and HNTB. Linda Oldham moved to accept agreement and Steve Simmonds seconded all ayes and no nays, motion passed.

Donna Lecher – Water Manager requested approval for purchasing an upgrade of utility billing software. Darrell Poling moved to purchase the software and Linda Oldham seconded all ayes and no nays, motion passed.

Darrell Poling moved to adjourn at 6:18 pm.

PRESIDING OFFICER _____

ATTEST:

Clerk-Treasurer