

BOARD OF WORKS MEETING

APRIL 4, 2011

TIME: 5:00 P.M.

PRESENT: Mayor Gary Herbert, Linda Oldham, Rodney King and Steve Simmonds. Jamie Cain was absent.

Pledge of Allegiance was recited.

Roll call was taken with all present except one.

Minutes were approved motion by Rodney King and seconded by Linda Oldham. All ayes. So passed.

The City Engineer introduced two representatives from SIRPC that spoke about the signing of contract and agreements for the Gas Creek Watershed. The Contract Modification One is between the City and GRW Engineers, Inc.

Design \$169,000; Bidding \$6,000; Construction Management not to exceed \$35,000; Geotechnical Services not to exceed \$10,000 for a total compensation amount of \$220,000. The hourly rate schedule runs from \$40 to \$185 an hour. Mileage is charged at current IRS mileage reimbursement rate, out of pocket expenses charged at actual cost, xerox copies at .10 and drawings at \$1.00. Subcontractors charged at 1.10 multiplier.

The Contract for Services is between the City and Southeastern Indiana Regional Planning Commission.

Motion by Steve Simmonds and seconded by Rodney King to approve the Contract and Agreement for GRW and Gas Creek. Ayes Linda Oldham, Rodney King, Steve Simmonds and Gary Herbert. Nays none. So passed

The Supplemental Agreement is between the City and Janssen and Spaans, Inc. Appendix D Paragraph A.1 is changed from not to exceed \$80,600 to read \$88,600. In Appendix D, A.2 Road Design is changed from \$47,500 to read \$55,500.

Motion by Linda Oldham and seconded by Steve Simmonds to approve the Supplemental Agreement for Janssen and Spaans. Ayes Rodney King, Steve Simmonds, Linda Oldham and Gary Herbert. Nays none. So passed.

City Engineer Gary Murray gave the update on the Lincoln Street Project. They met with the contractor and talked schedule. July 1 they plan on having all done curb to curb except the top pavement. Paving will be done at night. The position of road closure south of the hospital will be closed for the remaining month of April.

The selection of the Architectural Firm for the Administration Building at the Wastewater Treatment Facility Plant was brought up.

Dr. Rodney King handed out his report on committee recommendation for design group. The committee was established to review and rank the submitted documents. Members of the committee selected were Jeff Smith Wastewater Superintendent, Mark Klosterkemper Street Superintendent, Rick Denney Water Superintendent, Gary Murray City Engineer and Rodney King Board of Works member. Four firms were selected to be interviewed by the committee after the results of their discussion. After the interview process, a consensus was reached to make a recommendation of the Brenner Design Group from Indianapolis, Indiana.

Jeff Smith requested Board of Works approval to award upon the City Attorney reviewing the contract and giving his approval and there are no issues.

Mayor Herbert will get a contract as soon as possible for the Board members and City Attorney to review.

Motion by Steve Simmonds and seconded by Linda Oldham to award the contract to Brenner Design Group subject to the City Attorney review and approval. Ayes Rodney King, Linda Oldham, Steve Simmonds and Gary Herbert. Nays none. So passed.

Andy Beetz was present representing St. Mary's, requesting the sewer connection fee being waived for the new School Building. He stated they are not impacting more usage; they are transferring students from one

building to another. The water connection fee is \$14,325 and \$9,580.65 for the sewer. He is requesting the sewer connection fee be waived.

The rates are set by Ordinance and it was questioned if they could even be waived.

Building permits have been reduced but the Water Availability and Sewer Connection fees have not been waived.

The City Attorney stated that nowhere in the Ordinance does it allow to waive the Water Availability and Sewer Connection Fees. He does not feel the Board has any action or position that they could entertain this request.

Mr. Beetz questioned what would be his steps to get an Ordinance variance?

The City Attorney stated an Ordinance would not be done in a timely manner. If someone else purchases or uses the current existing building then they would not pay any fees because they have already been paid. When someone else purchases or utilizes the existing building then there will be an impact from the new building.

Police Chief Stacey Chasteen spoke about the request for a sixty day unpaid leave of absence for Police Officer Brian Heaton. He has enough vacation, holiday time and personal time that would end on about May 31st. The unpaid leave would be from May 31st and end on about July 30th, 2011. At that time Brian would have his 20 years and would retire from the Police Department. Brian has said he would sign off on the City's Health Insurance.

Information had been received from Floyd Teamer at Perf. He stated if no contributions are reported, then no credit for the member would be issued.

Motion by Rodney King and seconded by Steve Simmonds to allow the unpaid leave, Brian be responsible for his own health insurance, pay his portion of perf weekly, the City portion be paid by the City and the unpaid leave not to exceed sixty days. Ayes Linda Oldham, Steve Simmonds, Rodney King and Gary Herbert. Nays none. So passed.

Fire Chief Scott Chasteen came before the Board to request replacing the HVAC system at the fire station due to mechanical failure. He brought three quotes:

1. Don Schutte Heating & Air \$4476 with ten year warranty on all parts and compressor and two years on labor; 2. Stier Heating & Cooling \$4300 with five years warranty on parts and two years on labor; 3. Koors Heating & Cooling \$4050 with ten year warranty on compressor, five years on parts and two years on labor.

Scott recommended Don Schutte Heating and Air because he does all the repairs on their current system.

Board compared the warranties by each company and Don Schutte Heating and Air had the best warranty.

Motion by Rodney King and seconded by Steve Simmonds to approve the purchase from Don Schutte Heating and Air for \$4476. Ayes Linda Oldham, Steve Simmonds, Rodney King and Gary Herbert. Nays none. So passed.

Mayor Herbert brought three quotes to replace the conference table and chairs in his office. Some of the existing chairs need to be repaired and he would like to have a table big enough for 12 chairs to have meetings.

1. Rosa's Office \$4646; 2. Hoosier Office Systems \$5491 and 3. The Office Shop \$6156.

Motion by Rodney King and seconded by Linda Oldham to approve the purchase from Rosa's Office for \$4646. Ayes Steve Simmonds, Linda Oldham, Rodney King and Gary Herbert. Nays none. So passed.

Motion by Rodney King and seconded by Steve Simmonds to approve the sewer adjustment on account #104083 that had an underground leak for two months. Ayes Linda Oldham, Steve Simmonds, Rodney King and Gary Herbert. Nays none. So passed.

Motion by Linda Oldham and seconded by Steve Simmonds to amend the Sewer Leak Adjustment Policy as recommended by Donna Lecher Utility Office Manager. Ayes Rodney King, Steve Simmonds, Linda Oldham and Gary Herbert. Nays none. So passed.

Darren Burkhart of HNTB gave an update on the Raw Water Main Project. There will be another change order. The final completion is to be approximately May 6th.

Gary Murray City Engineer has put out a request for bids for the Water Meter Read System. He would like to have someone from the Board of Works be on the committee to score and select the Company. Rodney King will see if he would be available.

Broadway Street contracts are to be read and brought next month.

Mayor Herbert swore in Stacey Chasteen as police chief.

Meeting adjourned at 6:28 p.m.

PRESIDING OFFICER _____

ATTEST:

Clerk-Treasurer