

BOARD OF WORKS MEETING  
DECEMBER 7, 2009  
TIME: 5:00 P.M.

PRESENT: Mayor Gary Herbert, Steve Simmonds, Linda Oldham, Rodney King and Herb Hunter.

Pledge of Allegiance was recited.

All board members were present for roll call.

Minutes were approved for the November 2 and the November 16 meetings, motion by Herb Hunter and seconded by Steve Simmonds. All ayes. So passed. Linda Oldham and Rodney King abstained on the approval of the November 16<sup>th</sup> meetings that they were absent from.

Bryan Robbins stated he has had requests from Vendors and customers to hold a winter market once a month from 9-12 A.M. on the third Saturday. He wanted to know if it would be possible to hold this in the City Hall Gym. The Tree City Insurance would cover the event. They would open at 8:00 A.M. for vendors to set up and close down at noon. They wanted to have an area where people can walk to and would probably last till April. They would have meats, some vegetables, crafts and baked goods. He would like to be able to have the other doors locked so people would not be able to wander around in City Hall and they would need access to restrooms.

Kathy Reynolds and Scott Chasteen stated according to fire code the doors would not be able to be locked and there are no accessible restrooms available in the gym area.

Brian Heaton mentioned the security issue.

A Councilman stated he is not against a winter market but questioned how much interest has been shown and Bryan stated that eight vendors have shown interest.

Bryan stated if security is an issue then they do not want to have that and will go back and look at where else they might be able to have a winter market.

Carrie Baird representative from Maverick Insurance, came before the Board to present the City's Life and Medical Insurance renewals. Carrie was

standing in for agent Culpepper Cooper who could not be present because of conflicting schedules.

Carrie reported to the Board the life insurance is with Companion Insurance and there is no rate increase. Culpepper secures quotes every year for the City's medical and life insurances.

**Motion by Herb Hunter and seconded by Rodney King to approve the renewal of the life insurance with Companion Insurance at no increase for the year 2010. Ayes Linda Oldham, Steve Simmonds, Rodney King, Herb Hunter and Gary Herbert. Nays none. So passed.**

The medical insurance has a \$25,000 max specific deductible by the City for each person then the reinsurance carrier pays. Culpepper received quotes from several insurance companies and they brought the best quotes. Some companies would not quote.

The original third party administrator is American Administrator. They are recommending the City change the third party administrator to SIHO. The PPO network would still be Sagamore with a SIHO wrap around network. The reason for changing the third party administrator is due to the problems the City developed with getting claims paid. The Decatur County employees had the same problem and they changed to SIHO and are getting better service.

The City had a bad claims year because of several very large claims. Carrie stated they are recommending, the City to keep the reinsurance carrier Federal Insurance and change the Third Party Administrator to SIHO.

**Motion by Rodney King and seconded by Linda Oldham to approve the Medical Health Insurance for the City, the reinsurance carrier being Federal Insurance, the Third Party Administrator changed to SIHO and the PPO being Sagamore with a SIHO wrap network. Ayes Herb Hunter, Steve Simmonds, Linda Oldham, Rodney King and Gary Herbert. Nays none. So passed.**

Carrie Baird handed out information on a dental, self-funded voluntary and an employer sponsored plans for the Board to review. She stated that if the City was interested in a dental plan, they would recommend the employer sponsored plan for the employee only and SIHO would administer it as well. If the employee would want it for their spouse and family, then the

employee would have to pay for that portion. The annual cost would be approximately \$32, 168.

The Mayor would like to see a payroll deduction plan for the employees.

The City has never had a dental plan.

The Board will review the information.

Dana Cooper presented a health and wellness program plan. A committee would need to be set up.

The Board will review the information that was handed out.

Street Superintendent Mark Klosterkemper informed the Board that bids have been advertised for Stone, Gravel, Sand, Ready-Mix Concrete, Gasoline and Diesel Fuels. They will be opened at 5:00 P.M. on Monday, December 28<sup>th</sup> at a special Board of Works meeting.

Mark Klosterkemper stated to the Board that he has a 14 year old truck that needs a new motor that would cost \$11,000. He has talked with Shirk's and they have a 2003 International Fleet Truck they could sell to him for \$14,600 with trade-in and transfer all equipment. The truck would be ready for plowing snow and spreading salt/sand for the winter.

Question of where the Mark would get the monies and he told the Board that he has the money in his budget.

**Motion by Steve Simmonds and seconded by Herb Hunter to approve the purchase after checking the appropriations to make sure the funds are in the budget. Ayes Linda Oldham, Rodney King, Herb Hunter, Steve Simmonds and Gary Herbert. Nays none. So passed.**

City Attorney Tim Coriden explained the Resolution 2009-25 he had prepared. The resolution is to temporarily replace the automatic traffic signal with a 2-way stop sign at Montgomery Road and Lincoln Street. This is with the Lincoln Street Construction Project and the light will go back up after the project is completed.

**Motion by Herb Hunter and seconded by Steve Simmonds to approve Resolution 2009-25. Ayes Linda Oldham, Rodney King, Steve Simmonds, Herb Hunter and Gary Herbert. Nays none. So passed.**

Fire Chief Scott Chasteen explained to the Board his request to use some of his budget funds to remodel the kitchen area of the Fire Department. They try to budget for certain renovations each year to keep the fire station in good shape. The work will be completed by the personnel at the fire station while on duty. The expense will be for the supplies only. They will replace the cabinets, lighting and removal of a closet. The station was built in 1975. He had quotes from three companies: 1. Garlitchs Cabinets - \$7,775; 2. Hoeing two quotes A. \$8581 and B. \$9439; 3. Pleaks - \$10,167.24.

**Motion by Rodney King and seconded by Linda Oldham to approve the lowest quote for the remodeling, Garlitchs Cabinets for \$7775. Ayes Herb Hunter, Steve Simmonds, Linda Oldham, Rodney King and Gary Herbert. Nays none. So passed.**

Scott Chasteen Fire Chief also brought a request to purchase (2) Masimo RAD-57 oximetry devices using funds budgeted for the purchase of one and grant funds from the Indiana Dept of Homeland Security Foundation for the second one, if the fire dept should be awarded the grant. The Grant award will be around December 10, 2009 and if they do not receive the grant then the second one would not be purchased. One unit cost is \$3500 and two units \$7000 plus \$5 shipping fee.

**Motion by Herb Hunter and seconded by Steve Simmonds to approve the purchase request if funds are available for one Masimo RAD -57 Oximetry and the purchase of two if the grant should be awarded to the fire department. Ayes Linda Oldham, Rodney King, Herb Hunter, Steve Simmonds and Gary Herbert. Nays none. So passed.**

Police Chief Brian Heaton explained that Donan Engineering came in and made a comparison study on the grounding and transient voltage suppression upgrade proposals for the police building. Three proposals are from Biehle Electric - \$17,425, Advanced Electrical Services - \$23,682.19 and Lamb - \$14,122.

Donan Engineering reported that it appeared that Biehle Electric addresses their recommendation more closely with AES being the second closest.

Questioned was, were the monies would come from to pay for this. Brian asked if it could come from the CCIF monies.

Clerk-Treasurer stated that a portion of it could come from the CCIF but there would not be enough in the CCIF budget for the whole amount. She

stated after looking at the appropriation account report, the police department still had over \$42,000 left in their gasoline line item budget. **Motion by Herb Hunter and seconded by Steve Simmonds to approve the expenditure with \$10,000 paid from the CCIF and the remainder from the police department appropriation funds. Ayes Rodney King, Linda Oldham, Steve Simmonds, Herb Hunter and Gary Herbert. Nays none. So passed.**

Donna Lecher Utility Office Manager provided the Board with the rate study that Umbaugh had prepared for reviewing.

Darren Burkhardt of HNTB gave an update on the status report of current projects.

City Attorney Tim Coriden stated the water easements are very close to being finished.

Darren stated that HNTB is offering a reduction of their fees in the amount of \$183,000 and the monies could be used in other areas for the wastewater treatment construction portion of the project. The results of reduced engineering time, the time the inspector had to spend was down, cost savings on water and wastewater projects and more than one meeting was able to be held at a time.

Mayor Herbert commended HNTB and Darren on HNTB being able to reduce their contract by \$183,000.

Meeting was closed at 6:49 P.M.

Public Hearing meeting was opened at 6:50 P.M. for a Storm Drainage Study Grant. Lisa Westenberger from ARA was present. The grant is from the Community Rural Affair and has a local match of \$3300. An environmental review will need to be done. If they don't make the first grant round then the second round will be in January. The grant is for \$500,000.

Lisa introduced Kevin Foster of Schneider Engineering Company to present a slide review of the downtown project. The total cost of the project is \$2,341,360. Twenty parking spaces would be lost.

Meeting was opened for discussion and hearing none the meeting was closed at 7:25 P.M.

PRESIDING OFFICER \_\_\_\_\_

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ATTEST:

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Clerk-Treasurer



