

BOARD OF PUBLIC WORKS AND SAFETY MEETING

May 05, 2003
Time: 9:00A.M.

PRESENT: Mayor Gary Bailey, Herb Hunter and Bob Bostic.

Minutes were approved.

Mayor Bailey told the Board that he would like to create an IT position and hire fireman Bill Wenning to that position and handle the GIS system information as well as do all the technical computer work that any department would have and the networking that is being done at City Hall. Mayor stated that HNTB had given a proposal of \$24,500 for the GIS system information and that would be training someone for three days to know how to put all the information together and in the computer. Mayor stated that Bill has been the IT at the hospital and would like to be a contractual vendor for the City at \$30 an hour not to exceed \$25,000 in a year. Bill would be working on his days off at the fire department. Mayor told the Board that over \$16,000 was paid out last year on computer problems and other techs charge more than \$30 an hour.

Motion by Herb Hunter and seconded by Bob Bostic to create the IT position and hire Bill Wenning as the tech. So passed.

Eric Frey II of ARA came before the Board about the application by Brenda Dwenger for a loan in the amount of \$10,000 from the EDLP (Economic Development Loan Program) for her business as training consultant and computerized bookkeeping service. The loan would be used for purchasing 4 computers, 4 digital displays, 1 laptop computer, 1 laser printer, 1 micro-portable projector, 5 office professional software upgrades, and QuickBooks multi pack teachers set software. Mr. Frey stated that the application met all the requests needed.

Motion by Herb Hunter and seconded by Bob Bostic to approve EDLP loan in the amount of \$10,000. So passed.

Fire Chief Mike Wells came before the Board to ask for permission to purchase from Acra Automotives one of the police cars being traded in. Mike stated the car they have now has motor problems and is now out of service and he can trade it in on one of the police cars and a difference of \$2200. Mike stated that one of the cars could not be just moved from the police department because Bill needed it as a trade-in on the new cars.

Motion by Herb Hunter and seconded by Bob Bostic to approve the request. So passed.

Representatives from the Carousel Play and Learn Center were present as well as Eric Frey from ARA to ask if the Board would defer loan payments for six months and approve restructuring the loan.

Bob Bostic ask if the representatives were aware that the personal guarantee that has been put in the document meant the director and board would be liable personally for the loan if the Center could not? Those individuals were not aware of this. Bob suggested instead of restructuring the loan as of right now just ask for the six months deferral from payment and see if the other building can be sold or leased in that period of time and then they can come back and ask for the restructuring. Board members that were present agreed.

Motion by Bob Bostic and seconded by Herb Hunter to grant a six months deferral without restructuring. So passed.

Police Chief Bill Meyerrose stated that Jarrod McCalvin would have his year probationary in May 6th and Bill would like permission from the Board to move him to patrol officer.

Motion by Herb Hunter and seconded by Bob Bostic to approve promotion. So passed.

Police Chief Bill Meyerrose told the Board that he is losing two of his dispatchers this fall and would like to hire a part-time dispatcher for approximately 20 hours per week at \$11.00 an hour and then they would pretty well be trained for full-time when the opening occurs. They would be paid out of 911 monies.

Motion by Bob Bostic and seconded by Herb Hunter to approve. So passed.

Motion by Bob Bostic and seconded by Herb Hunter to approve five sewer adjustments. So passed.

Darren Burkhardt of HNTB gave the progress report on the Wastewater Treatment Facility Improvements and the Main Street Sewer Project – Phase II.

Darren explained the change order number 2 in the amount of \$3834 and had papers to be signed on the Certificate of Completion, Certificate of Substantial Completion and Partial Payment No. 3 all for the Main Street Sewer Project – Phase II.

Motion by Bob Bostic and seconded by Herb Hunter to approve. So passed.

The elevator lift at City Hall has been looked at and it has been determined that the accordion doors can be removed and some work would need to be done and that would gain the width that is needed to make the elevator lift in compliance. Herb Hunter stated he would like the issue pushed to have something in writing from the Department of Justice that this would be in compliance then.

Mike Wells Fire Chief stated they learned from Perf on the approval of Jock Ralston as Fire Fighter.

Motion by Bob Bostic and seconded by Herb Hunter to approve as of May 20th the hiring of Jock Ralston as a firefighter. So passed.

Mayor Bailey told the Board that a request had been made to have the job description for the job of Fire Inspector changed and take out the part that states: must be able to perform duties as Firefighter as required.

Fire Chief Mike Wells stated that he feels the Fire Inspector should be able to perform all duties of a Firefighter, because it takes all firefighters and volunteers at times when on a fire run. Mike told the Board that the Perf stipulations covers all firefighter positions and that is why the inspector position has to have firefighter ability to be covered by Perf.

A couple of applicants have been received.

City Attorney Frank I. Hamilton, Jr. told the Board that they could have something done up in writing and bring before them at the next meeting or they could take no action.

Herb Hunter made a motion to take no action, Bob Bostic seconded.

Approved.

Meeting adjourned at 10:00 A.M.

Minutes prepared and presented by: **L. June Ryle, Clerk-Treasurer, City of Greensburg**