

City of Greensburg, Indiana
Board of Aviation Commissioners

Tuesday, July 23, 2018

7:00 PM – City Hall

Call to Order –President Bill Ernstes called the meeting to order at 7:00 pm.

Roll Call - Board members present were: Bill Ernstes, Jon Dooley, Oris Reese, and Don Whipple. Paul Shaffer of BF&S, Mayor Dan Manus and Board Attorney Don Tribbett were also present. Board Member Jim Pruett and Airport Manager Jerry Scheidler were absent. Judy Curd performed the duties of Secretary.

Agenda Approval – The meeting agenda was reviewed. Bill Ernstes noted that Board Attorney Don Tribbett should be added to the agenda under New Business after Paul Shaffer. Don Whipple made a motion and Oris Reese seconded the motion to approve the agenda as amended. The motion passed unanimously by Voice Vote 4-0.

Minutes – Judy Curd read the June 25, 2018 minutes. Bill Ernstes noted that under Old Business: Q/T AV Fuel, the minutes should be changed to read: “After discussion, Jon Dooley made a motion and Don Whipple seconded the motion to purchase the Q/T AV Fuel System for \$13,245.” Bill Ernstes was shown as seconding the motion instead of Don Whipple in the original draft. Also, Under Comments from the Board and/or Public, Bill asked that the following statement be added to the minutes: “Bill Ernstes noted that the City Clerk-Treasurer’s office did not supply the required signature documents for the board meeting for the last three months.” Don Whipple made a motion and Jon Dooley seconded the motion to approve the minutes amended. The motion passed unanimously by Voice Vote 4-0.

Financial Report – Jon Dooley read the Financial Report.

OLD BUSINESS

Possible New Hangar – Jon Dooley reported that there will be no further action at this time regarding the new hangar. The prospective renters are traveling and will contact Jon as soon as they are able to meet.

Q/T AV Fuel – Bill Ernstes reported that the Q/T AV Fuel card-reader system has been ordered. And, the Sparling low-lead fuel pump assembly replacement is being painted and Jerry will make arrangements to pick it up in Taylor, Michigan when he returns from Oshkosh.

2019 Budget – Jon Dooley presented the 2019 Budget for review of some minor changes. Don Whipple expressed his concern that there may not be enough excess to prevent a shortage in the budget. The new 2019 Budget total is \$69,968. After discussion, Oris Reese made a motion and Jon Dooley seconded the motion to accept the budget as presented. The motion passed by Roll Call Vote 3-0. Don Whipple abstained. Bill will deliver a final copy of the budget to the Clerk-Treasurer’s office tomorrow.

NEW BUSINESS

Paul Shaffer of BF&S – Paul reported that on July 3, 2018, the Federal Aviation Administration announced its approval of a Finding of No Significant Impact/Record of Decision (FONSI/ROD) on the 2018 Final Environmental Assessment at the Greensburg Municipal Airport, Greensburg, Indiana to implement the replacement and realignment of Runway 18-36 to Runway 1-19 project. Paul noted that the Environmental Assessment document is 637 pages long. A notice for publication of the FAA Approval of a Finding will be published in the Greensburg Daily News tomorrow, July 24, 2018, in order to inform the public of the Federal Aviation Administration’s decision. The new runway will be 5,405 ft. long x 100 ft. wide and will include all new airfield lighting and navigational aids. The project will require the acquisition of approximately 154 acres of land.

Paul noted that since the following grants were subject to EA approval. Therefore, the signing of the EA document allows the closeout of documents AIP 7 for a Federal share of \$14,673 and a State share of \$193.05 and AIP 12 Partial Pay Request #1 for a Federal share of \$45,000 with a State share of \$2,500.

The next step is submittal of the 2018 grant application for the final design of the runway. Due to the quick turnaround requirement on the grant document of 48 to 72 hours, Paul requested, that the board make a motion to approve the president and the board attorney be authorized to sign the 2018 grant document if the grant application arrives before the next board meeting. Don Whipple made a motion and Oris Reese seconded the motion to approve that the board president and board attorney be authorized to sign and return the grant application to the FAA if it arrives before the next board meeting. The motion passed unanimously 4-0 by Roll Call Vote.

Bill also asked that Andrew Maksymovitch of BF&S be allowed to meet with the Greensburg Clerk-Treasurer to review upcoming processes.

Don Tribbett of Tribbett Law - Don congratulated the board on the FAA approval of the Environmental Assessment. He complimented them on their hard work and patience while working through the process and looks forward to working with the board toward the completion of the new runway project.

Airport Manager’s Report – In Jerry Scheidler’s absence, Bill Ernstes reported that the existing hangars are full. Bill also noted that one evening recently, Jerry Scheidler had caught some kids playing on top of the Jet A fuel tank. He contacted K Fab to design and construct two guards with locks, one for each ladder, to prevent another incident. The total cost was \$910.

Approval of Bills – Bill Ernstes presented the bills for approval. Bill noted that the entry for Jerry Scheidler’s payroll check has not been listed on the bills for the last three months. However, Jerry has been receiving a payroll check. Bill will contact the Clerk-Treasurer to see if Jerry’s check is being taken out of the city general fund instead of the airport account. Don Whipple made a motion and Jon Dooley seconded the motion to approve the payment of bills as listed. The motion passed unanimously by Roll Call Vote 4-0.

Comments from the Board and/or Public – Tom Flemming, the WTRE representative, questioned why the public notices were not made available to the radio station for publication. Paul Shaffer stated that Indiana code IC 5-3 defines the media source as a printed paper of general circulation.

Meeting Adjournment & Next Meeting Date –There being no further business before the board, Jon Dooley made a motion and Oris Reese seconded the motion to adjourn the meeting. The motion passed unanimously by Voice Vote 4-0, and President Bill Ernstes adjourned the meeting at 7:23 p.m. The next meeting will be held on Monday, August 27, 2018, at City Hall at 7:00 p.m.

Respectfully submitted,

Judy Curd – Board Secretary

Bill Ernstes – President

Jon Dooley –Vice President

Jim Pruettt – Board Member

Oris Reece – Board Member

Don Whipple – Board Member