

City of Greensburg, Indiana
Board of Aviation Commissioners

Monday, January 23, 2017

7:00 PM – City Hall

Call to Order –President Jon Dooley called the meeting to order at 7:00 pm.

Roll call - Board members present were: Jon Dooley, Bill Ernstes, Oris Reece, and Jim Pruett. Jerry Scheidler, Airport Manager, Mayor Dan Manus, and Paul Shafer of BF&S were also present. Board member, Don Whipple was absent. Judy Curd performed the duties of Secretary.

Agenda Approval – The meeting agenda was reviewed. Bill Ernstes made a motion to approve the agenda as presented. Jim Pruett seconded the motion. The motion passed unanimously by Voice Vote 4-0.

Minutes – Judy Curd read the December 27, 2016 minutes. Jon Dooley noted that there were two changes needed. 1) The last paragraph shows the year as 2016 and should be 2017, 2) Under New Business the sentence should read, “Jon Dooley noted that all board members have viewed the Internal Control training video.” Jim Pruett made a motion and Bill Ernstes seconded a motion to approve the December 27 minutes as amended. The motion passed unanimously by Voice Vote 3-0. Oris Reece abstained because he was not present at the December 27 meeting.

Financial Report – Bill Ernstes read the Financial Report.

OLD BUSINESS

Title VI training program – Jon Dooley noted that the Title VI training program access is now available.

“Internal Controls” video and signoff – Access available

NEW BUSINESS

2017 schedule for BOAC meetings – All BOAC board meetings will fall on the 4th Monday except the December meeting which will fall on Tuesday, December 26, 2017.

Qtpod Fuel Terminal Service Agreement - The service agreement for the credit card reader is up for renewal. The fee for the middle level is the same as last year at \$995 with a free software

upgrade. Jim Pruett made a motion to purchase the service agreement \$995 package with free software upgrade. Oris Reece seconded the motion. The motion passed unanimously by Roll Call vote 4 – 0.

Update on contact information for BOAC members – Jon Dooley passed out a new contact list to board members.

Election of Officers for 2017 – President Jon Dooley opened the nominations for President, noting that the officers will assume their duties starting at the February 27, 2017 meeting. Jim Pruett nominated Bill Ernstes for President. There were no other nominations from the floor. Oris Reece seconded the motion and Jon Dooley closed the nominations. The motion passed unanimously by Voice Vote 4-0. President Jon Dooley opened the nominations for Vice President. Oris Reece nominated Jon Dooley for Vice President. There were no other nominations from the floor. Jim Pruett seconded the motion and Jon Dooley closed the nominations. The motion passed unanimously by Voice Vote 4-0.

Paul Shaffer (BF&S) – Paul Shaffer reviewed the following items:

- 1) **Closeout of AIP 3-18-0031-011 Taxiway Preservation Overlay and Reimbursement of Legal Fees for Land Acquisition – Federal \$21,600 and State \$1,200** - The Closeout of AIP3-18-0031-0011 is completed and the closeout payment request has been submitted to the FAA. The BOAC will be reimbursed \$21,600 within two days and the State reimbursement for \$1,200 will be paid within a few weeks according to Andrew Maksymovitch of BF&S.
- 2) **Approval of CIP information to INDOT** – The CIP document is updated annually and is due on February 1. Much of the 2017 CIP is the same as last year. The pricing was updated and the land values have also been adjusted, based on the current comparables. Paul also noted that regarding Runway 19, this document makes the assumption that the Environmental portion will be approved in fiscal 2017 and then the runway project can proceed forward with the land purchase and construction of the new runway. Bill Ernstes made a motion and Oris Reece seconded the motion to approve the CIP and authorize the board President to sign the CIP document. The motion passed unanimously by Roll Call vote 4-0.
- 3) **State Aviation Funding Legislation** - Paul provided a handout about the current legislative session on state funding for the board to review. He noted that HB 1280, introduced by State Representative Holly Sullivan of Evansville, creates an airport development grant fund based on sales tax collected on aircraft sales and an existing excise tax, currently \$0.10 per gallon, on aviation fuel sales. These collected taxes, estimated to be \$2.8m annually, would be moved to a grant fund that could be made available for use as a 50-50 match in applying for Federal grants. This legislation does

not raise any new taxes. Granted monies could be used for land acquisition or for the new water line for fire service to the airport.

Approval of Bills – The bills were presented for approval. Bill Ernstes made a motion to approve the payment of bills as listed. Jim Pruett seconded the motion. The motion passed unanimously by Roll Call vote 4-0.

Lawnmower Light Bar – Jerry Scheidler, Airport Manager, submitted a request for reimbursement of \$99.96 for the purchase of a light bar for the lawnmower. After discussion, Jim Pruett made a motion to approve the reimbursement of \$99.96 to Jerry Scheidler for the purchase of the lawnmower light bar. Bill Ernstes seconded the motion. The motion passed unanimously by Voice Vote 4-0.

Comments from the Board and/or Public – Bill Ernstes mentioned a published article that he had read, quoting North Vernon Mayor Ochs, on how their airport expansion had benefited the local economy. There were no comments from the public.

Meeting Adjournment & Next Meeting Date – There being no further business before the board, Jim Pruett made a motion and Oris Reece seconded the motion to adjourn the meeting. The motion passed unanimously by Voice Vote 4-0, and President Jon Dooley adjourned the meeting at 7:38 p.m. The next meeting will be held on Monday, February 27, 2017 at City Hall at 7:00 p.m.

Respectfully submitted,

Judy Curd – Board Secretary

BOAC President

BOAC Vice-president

BOAC Member

BOAC Member

BOAC Member