

City of Greensburg, Indiana
Board of Aviation Commissioners

Monday, March 28, 2016

7:00 PM – City Hall

Call to Order - President Jon Dooley called the meeting to order at 7:05 pm.

Roll call - Board members present were: Bill Ernstes, Jim Pruett, Don Whipple, Oris Reece and Jon Dooley. Airport Manager Jerry Scheidler and Mayor Dan Manus were also present. Judy Curd performed the duties of Secretary.

Agenda Approval – The meeting agenda was reviewed. Jon Dooley noted that the Civil Air Patrol should be removed from the agenda because they were not prepared to present tonight. Also, Oris Reece asked that the item “New Hangar Door for Unit E8” be moved to New Business and placed after the item “Fuel System Credit Card Machine Upgrade”. After discussion, President Jon Dooley asked for a motion and Oris Reece made a motion to move the item “New Hangar Door for Unit E8” to New Business. Don Whipple seconded the motion. The motion passed unanimously by Voice Vote 5-0. Jon Dooley then asked for a motion to approve the agenda as amended. A motion was made by Bill Ernstes and seconded by Jim Pruett to approve the agenda as amended. The motion passed unanimously by Voice Vote 5-0.

Minutes - Judy Curd read the minutes from the February 22, 2016 regular meeting. It was noted that there was an error. The first sentence under Call to Order should read: “President Jon Dooley called the meeting to order at 7:00 p.m.” A motion was made by Bill Ernstes and seconded by Jim Pruett to approve the minutes as amended. The motion passed unanimously by Voice Vote 5-0.

Financial Report – Bill Ernstes read the Financial Report.

OLD BUSINESS

Sealing of Tarmac – Jerry Scheidler reported that he has noticed that some of the new pavement on the tarmac has loosened and has popped out. Jerry has contacted Paul Shaffer of BF&S and asked him to contact the contractor, O’Mara Paving, regarding a solution to the problem. O’Mara has agreed to apply a Hot Seal to correct the issue. The sealer will be applied sometime this fall. It will be considered a warranty repair and there will be no charge for the application. An agreement will be written showing the terms concerning the repairs and will be presented by BF&S at the next meeting.

NEW BUSINESS

Fuel System Credit Card Machine Software Upgrade – Jerry Scheidler reported that the credit card machine software has to be upgraded by October. The cost is \$945 for the software only. If the Gold Level Service Plan is purchased for \$995 the software is free. The service plan coverage is for one year. Without the service plan the cost for any service assistance is \$180 per hour. Oris Reece made a motion to approve the purchase of the Gold Level Service Plan with free software for \$995. Bill Ernstes seconded the motion. The motion passed unanimously by Roll Call vote 5-0.

New Hangar Door for Unit E8 – Jon Dooley noted that before they could proceed on any decision to replace the Unit E8 door, the board needed to obtain quotes to replace the hangar door. After discussion, Don Whipple made a motion to obtain quotes for a replacement hangar door. Jim Pruett seconded the motion. The motion passed unanimously by Voice Vote 5-0.

100 LL Pump Repair – Jerry Scheidler reported that there has been no response to date regarding replacing the existing pump for the 100 LL tank. Jerry is going to contact Avfuel to obtain repair parts to keep on hand for upgrades to the system if necessary.

Paul Shaffer (BF&S) – Paul Shaffer was absent. Andrew Maksymovitch, BF&S Grant Administrator, attended the meeting and spoke about upcoming grant issues. They are currently upgrading check lists and he noted that the FAA reauthorization currently good through this month has been extended through July. Therefore, they probably won't see any grants until the end of the year.

Approval of Bills – The bills were presented for approval to pay. Oris Reece made a motion to approve the payment of bills as presented. Jim Pruett seconded the motion. The motion passed unanimously by Roll Call vote 5-0. Bill Ernstes noted that Mary Bennett has agreed again to rent her farm ground located at the end of the runway for \$400 per year. The bill will be added to next month's bills.

Comments from the Board – None

Meeting Adjournment & Next Meeting Date – There being no further business before the board, Jim Pruett made a motion and Oris Reece seconded the motion to adjourn the meeting. The motion passed unanimously by Voice Vote 5-0 and President Jon Dooley adjourned the meeting at 7:44 p.m. The next meeting is scheduled for Monday, April 25, 2016 at 7:00 p.m. at City Hall in Greensburg, IN.

Respectfully submitted,

Judy Curd – Board Secretary

BOAC President

BOAC Vice-president

BOAC Member

BOAC Member

BOAC Member