

**City of Greensburg, Indiana**  
**Board of Aviation Commissioners**

**Monday, November 28, 2016**

**7:00 PM – City Hall**

**Call to Order** –President Jon Dooley called the meeting to order at 7:00 pm.

**Roll call** - Board members present were: Jon Dooley, Bill Ernstes, Don Whipple, and Jim Pruett. Board member, Oris Reece was absent. Judy Curd performed the duties of Secretary.

**Agenda Approval** – The meeting agenda was reviewed. Jon Dooley noted that there was a typo under New Business: Title IV training program should read Title VI training program. Don Whipple made a motion to approve the agenda as amended. Bill Ernstes seconded the motion. The motion passed unanimously by Voice Vote 4-0.

**Minutes** – Judy Curd read the October 24, 2016 minutes. Bill Ernstes made a motion and Don Whipple seconded a motion to approve the October 24 minutes as read. The motion passed unanimously by Voice Vote 3-0. Jim Pruett abstained due to his absence at the October 24 meeting.

**Financial Report** – Bill Ernstes read the Financial Report.

**OLD BUSINESS**

**No old business.**

**NEW BUSINESS**

**Title VI Training Program** – Jon Dooley noted that Bill Ernstes, Don Whipple, and Jerry Scheidler attended the Title VI Internal Control training meeting held on Monday, November 12. The video has been made available on the city website for those city employees and board members who could not make the training meeting held at City Hall. The deadline to view the video and submit the sign off sheet to the Clerk’s office is December 21.

**Paul Shaffer (BF&S)** – Paul Shaffer reported that he had no action items. However, he noted that out of 18 sections submitted to the FAA, six items have been returned so far. The CIP is due on February 1. Progress has been slow with document changes being superficial.

**Approval of Bills** – The bills were presented for approval. Jon Dooley noted that the Don Tribbett bill had already been approved last month. The Telephone bill is listed under

“Professional Services” on the monthly report and should be listed under “Telephone”. Don Whipple made a motion and Bill Ernstes seconded the motion to approve the bills as presented. The motion passed unanimously by Voice Vote 4-0.

**Comments from the Board and/or Public** – Jon Dooley reported that he had discussed the suggestion to move the BOAC meeting to the Planning Conference Room permanently with the Mayor. Currently, the Planning Conference Room is not set up to record the meetings and cannot be used for the board meetings. The mayor will look into the possibility of adding the equipment.

**Meeting Adjournment & Next Meeting Date** –There being no further business before the board, Bill Ernstes made a motion and Jim Pruett seconded the motion to adjourn the meeting. The motion passed unanimously by Voice Vote 4-0, and President Jon Dooley adjourned the meeting at 7:14 p.m.

The next meeting will be moved to Tuesday, December 27, 2016 at City Hall at 7:00 p.m. City Hall will be closed on December 26 for an employee Christmas holiday.

Respectfully submitted,

Judy Curd – Board Secretary

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BOAC President

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BOAC Vice-president

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BOAC Member

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BOAC Member

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BOAC Member