

**City of Greensburg, Indiana**  
**Board of Aviation Commissioners**  
**Monday, January 25, 2016**  
**7:00 PM – City Hall**

**Call to Order** - President Bill Ernstes called the meeting to order at 7:00 pm.

**Roll call** - Board members present were: Jon Dooley, Jim Pruett, Don Whipple, Oris Reece and Bill Ernstes. Airport Manager Jerry Scheidler and Paul Shaffer, BF&S were also present. Judy Curd performed the duties of Secretary.

**Election of 2016 BOAC Officers for President and Vice President** – President Bill Ernstes opened nominations for President from the floor. Bill Ernstes nominated Jon Dooley for President. Oris Reece seconded the motion. Don Whipple moved that the nominations be closed. Jim Pruett seconded the motion. The motion to elect Jon Dooley as President for 2016 passed unanimously by Roll Call vote 5-0.

President Bill Ernstes opened the nominations from the floor for Vice President. Jim Pruett nominated Bill Ernstes for Vice President. Oris Reece seconded the motion. Don Whipple moved that the nominations be closed. Jim Pruett seconded the motion. The motion to elect Bill Ernstes Vice President for 2016 passed unanimously by Roll Call vote 5-0.

The new President and Vice President will assume their duties at the February 22 meeting.

**Agenda Approval** – The meeting agenda was reviewed. A motion was made by Jon Dooley and seconded by Don Whipple to approve the agenda as published. The motion passed unanimously by Voice Vote 5-0.

**Minutes** - Judy Curd read the minutes from the December 28, 2015 regular meeting. A motion was made by Don Whipple and seconded by Jon Dooley to approve the minutes as read. The motion passed unanimously by Voice Vote 4-0. Oris Reece abstained due to his absence at the December 28, 2015 meeting.

**Financial Report** – Jon Dooley read the Financial Report. Jon added that due to a low balance in the Airport Improvements account, it would be necessary to transfer monies from the Aviation Rotary Fuel account and the Airport Operations account to the AIP account in order to cover upcoming bills. Paul Shaffer stated that there is a formula under Indiana Code 8-22-2-7 Section 7 Paragraph C that requires that an amount equal to the cost to fill both tanks plus 25% should be maintained in each account. Any part of an amount in excess of that determined amount could be moved to the AIP Account. After discussion, Oris Reece made a motion to transfer \$30,000 each from the Rotary Fuel and Operations funds to the AIP account. Jim Pruett seconded the motion. The motion passed unanimously by Roll Call vote 5-0.

Airport Manager also noted that the fuel meter on the unleaded tank needs to be repaired or replaced. He is currently looking for a rebuilt unit. The current unit was purchased around 1986 and was a used system. Estimated cost for a new system could cost from \$45,000 to \$50,000.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

**Paul Shaffer (BF&S)** – Paul Shaffer presented the local 2016 to 2021 Capital Improvement Program for review and signature. Don Whipple noted that there was an error on Page 2 Item 3: Runway 1 – 19 (5405’ x 75’) should read: Runway 1 – 19 (5405’ x 100’). The CIP is due on February 1, 2016. Jim Pruett made a motion to authorize duly elected President Jon Dooley to sign the document. Oris Reece seconded the motion. The motion passed unanimously by Roll Call vote 5-0.

**Needs List** – Bill Ernstes stated that the board should be thinking of possible items to be purchased and/or repairs that may need to be addressed in the coming year. The list may contain such items as a new low-lead fuel meter and pump system; back taxi-way repairs; lawn/garden riding mower; and a hangar door replacement. Bill will present a prioritized list at the February meeting.

**Approval of Bills** – The bills were presented for approval to pay. Don Whipple made a motion to approve the payment of bills as presented. Jon Dooley seconded the motion. The motion passed unanimously by Roll Call vote 5-0.

**Comments from the Board** – There were no comments from the board.

**Meeting Adjournment & Next Meeting Date** – There being no further business before the board, Jim Pruett made a motion and Oris Reece seconded the motion to adjourn the meeting. The motion passed unanimously by Voice Vote 5-0 and President Bill Ernstes adjourned the meeting at 7:30 p.m. The next meeting is scheduled for Monday, February 22, 2016 at 7:00 p.m. at City Hall in Greensburg, IN.

Respectfully submitted,

Judy Curd – Board Secretary

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BOAC President

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BOAC Vice-president

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BOAC Member

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BOAC Member

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BOAC Member