

**City of Greensburg, Indiana  
Board of Aviation Commissioners  
Monday, December 22, 2014**

President Jon Dooley called the meeting to order at 7:01pm.

**Roll call** was taken. Board members present were: Don Whipple, Bill Ernstes, and Jon Dooley. Don Manley - BF&S was also present. Judy Curd performed the duties of Secretary. Board members Jim Pruet and Oris Reece were absent.

**Agenda Approval** - The meeting agenda was reviewed. President Jon Dooley asked the board for a motion to approve the agenda. A motion was made by Don Whipple and seconded by Bill Ernstes to approve the agenda as presented. The motion was approved unanimously by Voice Vote.

**Minutes** - Judy Curd read the minutes from the November 24, 2014 regular meeting. A motion was made by Bill Ernstes and Don Whipple seconded that the minutes be accepted as read. The motion passed unanimously by Voice Vote.

**Financial Report** – Bill Ernstes read the Airport Financial Report.

## **OLD BUSINESS**

**Shrub Trimming/Fence Row Clear-out** – Bill Ernstes reported that once some small details have been worked out, Phil and Steve Goddard will submit their written permission to remove the trees on the Goddard property.

**Review of Airport Rules** – Jon Dooley reported that after reviewing the airport rules posted on the airport website, he did not see a need to make any changes at this time. The rules were last modified in 2008.

**Review of Hangar Lease Fees** – Don Whipple reported that he and Oris Reece had compared the Greensburg airport hangar lease fees with Shelbyville and North Vernon and that ours seems to be in line with their fees. He stated had he had found a letter from Tribblett Law dated in 2011. Their recommendation at that time was that a commercial hangar lease should be a one-year lease and a non-commercial hangar lease be 30-60 days. Currently all leases are on a month to month basis. He recommended that this issue be revisited after the first of the year. He also noted that any raise in fees should be addressed after the paving of the aprons and installation of doors is complete. These improvements will add value to the property and will help justify a raise in fees. He recommended that this issue be revisited next fall.

## **NEW BUSINESS**

**Don Manley – BF&S** – Don Manley reported that he has three issues to be addressed: 1) State Grant Amendment #1 on Project 1131007. This grant will be extended one year and will not close prior to environmental approval. He stated that a motion is needed to approve that President Jon Dooley be given permission to sign this document. Bill Ernstes made a motion and Don Whipple seconded the motion to approve that Jon Dooley be the signatory and Don Whipple attest the signing of the amendment to extend the grant one year. The motion passed unanimously by Voice Vote. Amendment #1 was then duly signed and attested; 2) State Grant Amendment #2 on the Runway Overlay Project # 1531011. The grantee (BOAC) states that the FAA is responsible for 90% of the project costs and will end on 12/31/2015 which is a standard term. Don Manley stated that a motion is needed to approve that President Jon Dooley be given permission to sign this document. Don Whipple made a motion and Bill Ernstes seconded the motion to approve that Jon Dooley be the signatory and Don Whipple attest the signing of the amendment to approve this amendment. The motion passed unanimously by Voice Vote. Amendment #2 was then duly signed and attested; 3) Don Manley presented the 2015 CIP to the board. He noted that Line #1 had been added showing a Benefit Cost Analysis for a total of \$95,000. This a requirement of the CIP. Don then asked for a motion to approve the 2015 CIP. Bill Ernstes made a motion to approve the

2015 CIP as presented. Don Whipple seconded the motion. During discussion Don Manley noted that the CIP report is dated as of the board meeting in January and will not be effective until that time. The motion passed unanimously by Roll Call Vote 3-0.

**Approve Payment of Bills** – After a review of the bills submitted for payment, Jon Dooley noted that detail on a bill from Tribblett Law did not agree with the total submitted of \$2,069.87 with the exception of an invoice for \$778.73. After discussion, Bill Ernstes made a motion to pay all bills submitted with the exception of the Tribblett Law bill. The invoice for \$778.73 will be approved for payment tonight. The remainder in the amount of \$1,291.14 will be paid when a detailed invoice is submitted. Don Whipple seconded the motion. The motion passed unanimously by Voice Vote.

**Comments from the board** – Merry Christmas to All!

**Meeting Adjournment & Next Meeting Date** – Jon Dooley noted that officers will be voted on at the January meeting and for the board to be thinking about who they would like to nominate as officers. There being no further business before the board, Bill Ernstes made a motion and Don Whipple seconded that the meeting be adjourned. The motion passed unanimously by voice vote and President Jon Dooley adjourned the meeting at 7:34 pm. The next meeting is scheduled for Monday, January 26, 2015 at 7:00 pm at City Hall in Greensburg, IN.

Respectfully submitted,

Judy Curd – Board Secretary

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BOAC President

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BOAC Vice-president

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BOAC Member

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BOAC Member

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BOAC Member